



Bay Harbor Yacht Club

APPLICATION FOR EMPLOYMENT

An Equal Opportunity Employer - All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, national origin, disability status, protected veteran status, or any other characteristic protected by law.

PERSONAL INFORMATION

Incomplete information could disqualify you from further consideration. Please complete all fields.

Name _____ Date_____

Address _____

E-mail Address _____

Home Phone # _____ Mobile Phone # _____

Are you eligible to work in the U.S? ___Yes ___No

Are you at least 18 years or older? ___Yes ___No

*If not, you will be required to have a completed **work permit** or **proof of graduation** before you can begin employment.*

Have you ever been terminated from employment or asked to resign by an employer?

___Yes ___No **If yes**, please explain:

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Please list shifts available to work:

AM_____ PM_____ Days of the Week:_____

Can you work overtime, including weekends and/or holidays? ___Yes ___No

Are you able to perform the essential functions of the job for which you are applying, with or without a reasonable accommodation? ___Yes ___No ___ Need more information about the job's "essential functions" to respond

Have you ever pleaded guilty or "no contest" to or been convicted of a crime? ___ Yes ____ No

If yes, please explain:

EMPLOYMENT DESIRED

Date you can start _____ Hourly Rate/Salary desired _____

Position desired _____

REFERRAL SOURCE

How did you hear about us? _____

Have you ever worked for this company before? ___Yes ___No

If yes, please Explain _____

Do you know anyone who works for our company? ___Yes ___No If yes, who? _____

EDUCATION	Name and location of school	No. of yrs. Attended	Degree Received	Subjects studied/Major
High School				
Associate's Degree				
Bachelor's Degree				
Other				

EMPLOYMENT HISTORY Include your last five (5) years of employment history, including periods of unemployment, starting with the most recent and working backwards in time. *Incomplete information could disqualify you from further consideration.*

From	To	Employer Name	Telephone
Job Title		Address	()
Immediate supervisor and title		Summarize the nature of work performed and job responsibilities	

Reason for leaving			
From	To	Employer	Telephone ()
Job Title		Address	
Immediate supervisor and title		Summarize the nature of work performed and job responsibilities	
Reason for leaving			
From	To	Employer	Telephone ()
Job Title		Address	
Immediate supervisor and title		Summarize the nature of work performed and job responsibilities	
Reason for leaving			
From	To	Employer Name	Telephone ()
Job Title		Address	
Immediate supervisor and title		Summarize the nature of work performed and job responsibilities	
Reason for leaving			

Do you have any special skills, experience and/or training that would enhance your ability to perform the position applied for? If yes, explain.

REFERENCES Give the names of three persons not related to you, whom you have known at least three (3) years.

Name	Address, Phone, Email	Company	Years Acquainted
1			
2			
3			

Please read carefully before signing.

Bay Harbor Yacht Club is an equal opportunity employer. Bay Harbor Yacht Club does not discriminate in employment on account of race, color, religion, national origin, citizenship status, ancestry, age, sex (including sexual harassment), sexual orientation, marital status, physical or mental disability, military status or unfavorable discharge from military service.

I understand that neither the completion of this application nor any other part of my consideration for employment establishes any obligation for Bay Harbor Yacht Club to hire me. If I am hired, I understand that either Bay Harbor Yacht Club or I can terminate my employment at any time and for any reason, with or without cause and without prior notice. I understand that no representative of Bay Harbor Yacht Club has the authority to make any assurance to the contrary.

I expressly authorize, without reservation, the employer, its representatives, employees or agents to contact and obtain information from all references (personal and professional), employers, public agencies, licensing authorities and educational institutions and to otherwise verify the accuracy of all information provided by me in this application, resume or job interview. I hereby waive any and all rights and claims that I may have regarding the employer, its agents, employees or representatives, for seeking, gathering and using truthful and non-defamatory information, in a lawful manner, in the employment process and all other persons, corporations or organizations for furnishing such information about me.

I understand that if I am hired, I will be required to provide proof of identity and legal authorization to work in the United States and that federal immigration laws require me to complete an I-9 form in this regard.

I understand that this application remains on file for 60 days. At the conclusion of that time, if I have not heard from the employer and still wish to be considered for employment, it may be necessary for me to reapply and fill out a new application.

I attest with my signature below that I have given to Bay Harbor Yacht Club true and complete information on this application. No requested information has been concealed. I authorize Bay Harbor Yacht Club to contact references provided for employment reference checks. If any information I have provided is untrue, or if I have concealed material information, I understand that this will constitute cause for the denial of employment or immediate dismissal.

Date _____ Signature _____

THIS APPLICATION IS VALID ONLY FOR 60 DAYS FROM THE DATE SIGNED/DATED ABOVE.

