



Position	Junior Camp Counselor
Classification	Full-time/Part-time, Seasonal, Non-Benefit Eligible
Reports to	Director of Junior Programming
Supervises	None
Salary or Hourly	Hourly

Job Summary:

The Junior Camp Counselor position is a working hourly position responsible for the implementation and execution of the Junior Camp program during the summer. The Junior Camp program provides high quality educational and recreational experiences for participants that focus on BHYC core values.

Job Duties:

- Greet and be interactive with members and children when participating in the camp program
- Lead a variety of small and large group activities each week, including but not limited to crafts, outdoor recreation sports, group outings, teamed relays, teambuilding games, songs, etc.
- Assist with writing and implementing a weekly schedule for assigned camp group each week
- Assists members and guests with requests and concerns
- Identify and respond to camper behavioral and safety issues by communicating with camp leadership about participant's experiences
- Attend to children's basic needs including changing diapers, dressing and feeding them
- Knowledgeable of schedule of activities and other club information
- Maintain accurate program records including incident reports, medical release forms and daily attendance, daily log entries.
- Assist in set-up and tear down of lunch and various night programs
- Ensure that program areas are kept clean and presentable for use
- Collect Lost and Found items as necessary and report to management
- Be knowledgeable and understand all safety procedures associated with camp program. Camp counselors are responsible for the safety of the campers while on the program.
- Communicate with other department members and supervisors/managers on any guest issues
- Perform other duties as assigned

Education and/or Experience:

- 1-2 years' experience in recreational or camp field or related areas preferred
- High School Diploma preferred
- Upon hire, successful completion of BHYC provided First Aid and BLS certifications required

Job Competencies:

- Ability to work with children
- Ability to work in a fast-paced environment with limited direct supervision
- Strong organizational skills to prioritize work activities
- Strong interpersonal skills required
- Excellent written and verbal communication skills

Working Conditions:

Work will generally be performed in both indoor and outdoor environments. Outdoor temperatures can range from 50F to 90F during summer months, and there will be exposure to loud noises and sustained elements. It is recommended to bring a swimsuit, tennis shoes and extra outfit in case of change of plans. You will be required to get into pool or lake with Jr Campers. Working schedule is generally 40 hours per week, with some holidays, weekends and travel required. Must have the ability to lift up to 30 lbs. as required. Some extensive standing, walking, lifting, pushing and pulling movements are required.