



<b>Position</b>	<b>Sailing Instructor</b>
<b>Classification</b>	<b>Full-time/Part-time, Seasonal, Non-Benefit Eligible</b>
<b>Reports to</b>	<b>Sailing Director</b>
<b>Supervises</b>	<b>None</b>
<b>Salary or Hourly</b>	<b>Hourly</b>

### **Job Summary:**

The Sailing Instructor position is a working hourly position responsible for instructing and teaching Yacht Club members and children on proper procedures of sailing, proper maintenance of sailboats, and maintaining dock facilities. Instructor is responsible for notifying students of any changes in class times, postponement due to weather conditions and make-up dates. Accurate records of attendance, injuries and boat damage is required. Other duties include care and maintenance of all boats, paddleboards, kayaks, paddleboats and the facility.

### **Job Duties:**

- Conduct and supervise sailing classes at all levels as well as weekly races following the curriculum established by the Sailing Director.
- Promote member interest and satisfaction with the highest quality and availability of the teaching and junior racing programs.
- Coordinates lesson plans with Sailing Director
- Care and maintenance of all boats, paddleboards, kayaks, paddleboats and the facility.
- Conduct private lessons following curriculum established by the Sailing Director
- Informs students of proper terminology and parts of the spars and rigging along with the purposes and function of the parts
- Create a safe and positive learning experience for our Junior members developing and overseeing seaman-like discipline on the water including safe boat handling and proper care of the camp equipment.
- Working with sailing director to conduct adult clinics as needed
- Gives instructions on wind directions and navigation such as sailing before the win, on a broad reach, close reach and sailing close hauled
- Instructions include trimming and slacking sheets, action of tiller and rudder, taking and jibbing
- Support, assist organization of Sunday sails, evening races, regattas and excursions
- Teaches all basic and relevant sailing procedures
- Assist sailing director in planning and leading the sailing awards programs weekly and end of summer special awards.
- Checks and maintains safety measures for sails, boats and docks

- Ensures all boats, sails and docks are kept clean and presentable for use of members and guests
- Perform other duties as assigned

### **Education and/or Experience:**

- 1-2 years experience in Sailing field or related areas required
- High School Diploma required
- CPR/First Aid Training Certificate required
- AED Training Certificate required
- Red Cross Lifeguard Certification preferred

### **Job Competencies:**

- Ability to teach and work with children
- Able to lead organize and delegate
- Experience in all aspects of club racing
- Ability to work in a fast-paced environment
- Strong organizational skills to prioritize work activities
- Strong interpersonal skills required
- Excellent written and verbal communication skills
- Friendly, approachable and able to relate well with children and teenagers.
- Knowledge of and ability to perform required role in emergency situations.

### **Our Fleet:**

420's, Lasers, Sunfish, Whaler patrol boats

### **Working Conditions:**

Work will generally be performed in outdoor environments. Outdoor temperatures can range from 50F to 90F during summer months, and there will be exposure to water, loud noises and sustained elements. Working schedule is generally 40 hours per week, with some holidays, weekends and travel required. Must have the ability to lift up to 50 lbs. as required. Extensive standing, walking, lifting, pushing and pulling movements are required. Some swimming required.